Reading Improvement Branch

OCR SCANNING TECHNIQUES COURSE SCHEDULE

(Class Session)

I	Introductory discussion – Reading requirements and principles Pretest Organizational Patterns – Classifying exercise
II	Classifying information – Scanning exercises Selection of information
III	Objective summarizing – Harvard reading films controlled document scanning
IV	Classifying document pattern and content Summarizing: reading films & FBIS excerps
V	Summarizing – films and documents Posttest